



# Mayor's Cabinet for Young Children

---

# Today's Agenda

## Agenda

- Co-Chair Administrative Updates
- Mayor's Cabinet Task Force
  - Root Causes
  - Solutions
- Space Change Policy and Form
- OEC School Readiness Utilization
  - Hartford Historic Utilization
  - Impact on Spaces lost
  - FY23 January Utilization
- FY24 Grant
  - FY24 Spaces Requested
  - Mayor's Cabinet Vote- FY24 Utilization

# Mayor's Cabinet Task Force

## Root Causes

- Majority agreed on that families choosing magnet and charter schools over community-based programs because it's not "real school"
- Lack of public awareness and understanding of the early learning network
- Workforce
- Not allowing enough out of town children into the network



## Solutions

- Universal awareness campaign to support families with access, understanding and information around the early learning network.
  - Focus on the importance of early development for Hartford's youngest learners and how programs are designed around specific child developmental skills and benchmarks.
  - This campaign could consist of providing supports to the providers to create websites and social media for their businesses, inner city billboard, bus signs, PSA, professionally printed materials, foot campaigns, welcome wagon for new Hartford residents or new parents in Hartford (direct mailings), marketing Dr. offices, libraries, community events as a collective group.
- Workforce- provide scholarships to current staff to complete required education, provide cohorts, or Early childhood teacher credential support. Create a universal substitute pool and after they are working in the network provide them with the 12 Early Childhood credits or CDA.
- Enrollment- shared waiting list, shared registration, electronic enrollment process that can be tracked and can commute with families.

# Space Utilization Policy

The Mayor's Cabinet for Young Children is responsible for ensuring the spaces allocated to the School Readiness programs are fully utilized. At each of the Mayor's Cabinet meetings the Department of Families, Children, Youth, and Recreation personnel will provide the program allocations to the Mayor's Cabinet and provide data to assist with the informed decision-making process.

In the event a program is fully utilized based on their grant allocation and is requesting additional spaces, the program will be required to submit the School Readiness Program Space Change Form to Department of Families, Children, Youth, and Recreation prior to the scheduled Mayor's Cabinet Meeting and the vote will be added to the agenda.

The decision to re-allocate funds from one program to another will be based on fiscal year utilization, monitoring visits, and program adherence to the School Readiness general policies. In addition, the Mayor's Cabinet will need to vote on the approval of the re-allocation.

In the event that a program is relinquishing funds, there will be communication to all programs in the Early Learning Network to be able to apply for the funding. The program will be required to complete the Program Space Change Form to provide justification on how they will utilize the spaces in a timely manner.

At any time, the Mayor's Cabinet for Young Children has the ability to reallocate funds during the fiscal year to a program and site that currently receives School Readiness funds.

# Program Space Change Form

## School Readiness Program Space Change Form

This form is to be used only to request space changes for program sites that are currently approved by the Mayor's Cabinet for Young Children. Please contact the School Readiness Liaison at the Department of Families, Children, Youth, and Recreation for guidance regarding the relation of spaces to sites that are not currently approved for funding.

Program Name: \_\_\_\_\_

Date: \_\_\_\_\_

Type of Change requested: (check all that apply)

- ☐ Covert School Readiness spaces from one type to a different type;
- ☐ Move a portion of the School Readiness spaces currently allocated to another SR funded site within your organization;
- ☐ Move all of the SR spaces allocated to your organization to another SR funded site within your organization;
- ☐ Relinquish all or a portion of SR spaces to the Mayor's Cabinet for redistribution with the community;
- ☐ Request additional funding for a currently funded SR site.

Briefly describe the changes requested and provide a brief justification:

---

---

---

---

Requested effective date: \_\_\_\_\_

Date of Mayor's Cabinet Approval: \_\_\_\_\_

Name of Program site impacted by this change:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Program Requirements:

- ☐ Revised program budget
- ☐ Revised program space and funding grid
- ☐ Revised program contact and data (as applicable)

# Office of Early Childhood Enrollment Discussion

- Communities at 90% utilization for FY23 are exempt from look back.
- OEC completed a 6-Year Look Back on average utilization from 2017-2023 not including 2021 due to covid.
  - Used one month of each quarter in FY17-22 (Oct, Jan, March)
  - In FY23 the months that were used were (Oct, Nov, Dec, Jan)
- Based on historic utilized a tiered system was created to remove community spaces.
- OEC removed 350 Full Day Full Year spaces statewide.
- Space Removal is Immediate March 30, 2023.

***Communities that reach their total FY23 space allocation in FY24 can receive the funding back with a demonstrated need.***



# OEC Tiered System

## Tiered Space Reallocation Formulas (based on average historical utilization)

- a) 96-100 % *utilized* spaces reallocate 0% of *unutilized* spaces.
- b) 91-95% *utilized* spaces reallocate 12% of *unutilized* spaces (88% unutilized space retained)
- c) 86-90% *utilized* spaces reallocate 22% of *unutilized* spaces (78% unutilized space retained)
- d) 81-85% *utilized* spaces reallocate 32% of *unutilized* spaces (68% unutilized space retained)
- e) 76-80% *utilized* spaces reallocate 42% of *unutilized* spaces (58% unutilized space retained)
- f) 75 % or < *utilized* spaces reallocate 52% of *unutilized* spaces (48% unutilized space retained)

# Impacts on Hartford

- **Historic Utilization Percentage**

- FY17      95%
- FY18      93%
- FY19      92%
- FY20      91%
- FY22      60%
- FY23      62%

- 82% of full utilization across the 6 year look back.
- 147 Full Day Full Year spaces removed from Hartford of the 460 that were not utilized in Jan 2023.



# Space Utilization FY23

## Utilization FY23

<u>PROGRAM</u>	<u># of Slots Allocated</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>FY23% Utilized</u>
Affordable	18	18	18	18	18	18	18	18	18	18	100%
Boys & Girls**	40	30	30	27	30	30	30	30	38	40	79%
Capitol Child Dev	22	12	9	8	9	8	8	7	8	6	38%
Catholic Charities	117	67	59	58	63	68	68	68	75	85	58%
CRT	128	75	68	60	61	62	66	72	80	80	54%
DFCYR**	74	34	34	19	19	22	26	29	32	39	38%
HNC**	22	32	31	21	21	23	23	23	22	22	110%
King's Chapel	20	17	18	19	17	18	18	18	18	19	90%
New Beginnings**	16	10	10	10	10	15	16	16	16	16	83%
Pequenin	74	64	63	58	54	56	57	62	64	66	82%
Pride and Joy	30	30	29	30	16	16	16	15	15	15	67%
Salvation Army	112	51	47	34	38	39	41	41	43	45	38%
Trinity	28	25	24	18	21	25	25	25	25	26	85%
Village	20	20	15	17	17	17	16	14	14	15	81%
Women's League	145	57	61	51	55	58	62	61	59	58	40%
YWCA	31	18	21	16	15	14	17	17	16	16	54%
<b>TOTAL</b>	<b>897</b>	<b>560</b>	<b>537</b>	<b>464</b>	<b>464</b>	<b>489</b>	<b>507</b>	<b>516</b>	<b>543</b>	<b>566</b>	<b>58%</b>

New Beginnings- funding changed from 10 to 16 Nov 22

DFCYR- Changed funding from 90-76 Nov 22

Boys & Girls Club- changed funding from 30 to 40 Feb 23

Hartford Neighborhood Center Changed funding from 30 to 22 Feb 23

# FY23 Slot Reallocation Proposal

## Utilization FY23

<u>PROGRAM</u>	<u># of Slots Allocated</u>	<u>% Utilized FY23</u>	<u>Proposed FY23 Allocation</u>	<u>FY23 loss</u>
Capitol Child Dev	22	38%	17	5
DFCYR	74	38%	55	19
Salvation Army	112	38%	80	32
Women's League	145	40%	114	31
CRT	128	54%	98	30
YWCA	31	54%	26	5
Catholic Charities	117	58%	100	17
Pride and Joy	30	67%	28	2
Boys & Girls**	40	79%	40	0
Village	20	81%	18	2
Pequenin	74	82%	70	4
New Beginnings**	16	83%	16	0
Trinity	28	85%	28	0
King's Chapel	20	90%	20	0
Affordable	18	100%	18	0
HNC	22	110%	22	0
<b>TOTAL</b>	<b>897</b>		<b>750</b>	<b>147</b>

# FY24 Slot Re-Allocation Process

- **Scenario One:** DFCYR collaborated with Early Learning Network Representative to create a scenario based on historic utilization and FY24 RFA requests.
- **Scenario Two:** DFCYR staff used the same process as OEC.
  - Programs 90% utilized in FY23 exempt from look-back
  - FY17-22 historic utilization look back with the removal of FY21
  - Tiered removal of spaces based on Jan 2023 unutilized spaces.

# FY24 Proposals

<b><u>PROGRAM</u></b>	<b><u>FY23 Allocation</u></b>	<b><u>FY24 RFA Request</u></b>	<b>Historic % Utilization</b>	<b><u>Scenario 1 Change</u></b>	<b><u>FY24 Scenario 1</u></b>	<b><u>Scenario 2 Change</u></b>	<b><u>FY24 Scenario 2</u></b>
DFCYR	74	74	67%	-24	50	-24	50
Salvation Army	112	112	71%	-39	73	-40	72
Capitol Child Dev	22	18	76%	-4	18	-4	18
Women's League	145	122	79%	-26	119	-34	111
CRT	128	110	75%	-22	106	-25	103
YWCA	31	31	81%	-1	30	-2	29
Catholic Charities	117	129	85%	-20	97	-5	112
Pride and Joy	30	30	86%	0	30	-2	28
Boys & Girls	40	40	**	0	40	0	40
New Beginnings	16	22	**	0	16	0	16
Pequenin	74	78	88%	0	74	0	74
Village	20	20	90%	0	20	0	20
Trinity	28	28	86%	0	28	0	28
YMCA	30	20	**	0	20	0	20
King's Chapel	20	20	96%	0	20	0	20
Affordable	18	23	**	0	18	0	18
HNC	22	20	95%	-2	20	-2	20
<b>TOTAL</b>	<b>927</b>	<b>897</b>		<b>-138</b>	<b>779</b>	<b>-138</b>	<b>779</b>



Thank you!

---